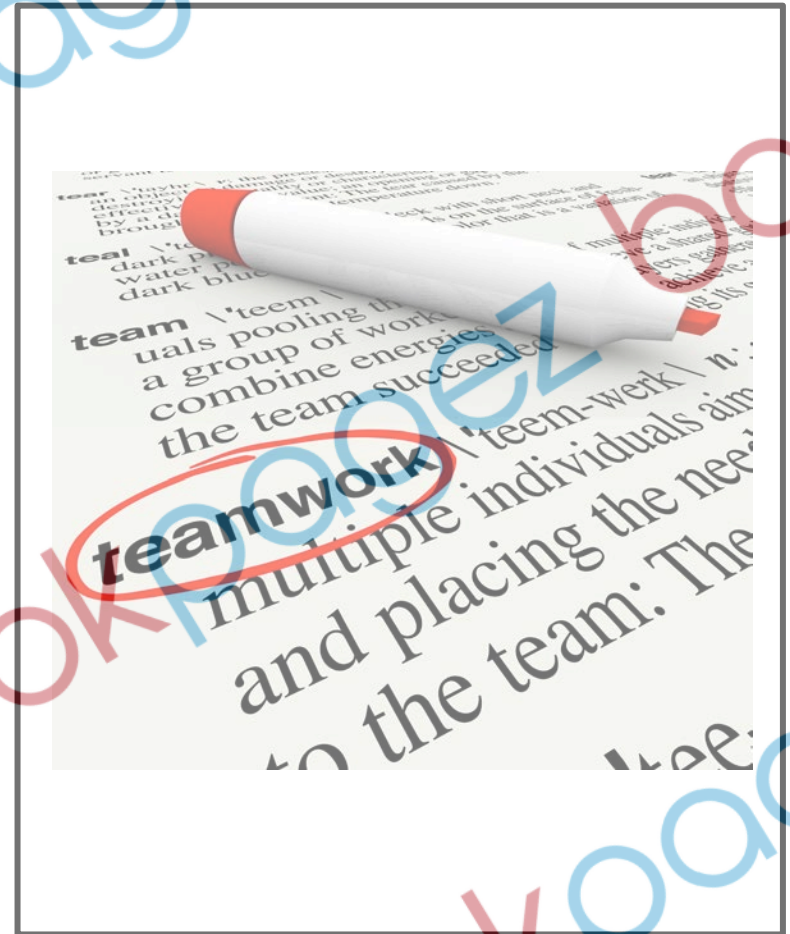# GLOSSARY

A **glossary** is an alphabetical list of important words in a text. **Glossaries** help readers understand the most important words in a text.

INDEX

An **index** is an alphabetical list of important topics and the page numbers where the topic can be found in the text. The **index** helps readers find information quickly.

Index

Earth
2, 6, 10, 15

Planets
2, 10, 12, 16, 22, 28 – 34, 40

Stars
8, 13, 17 - 21, 26, 35 - 40, 47

Sun
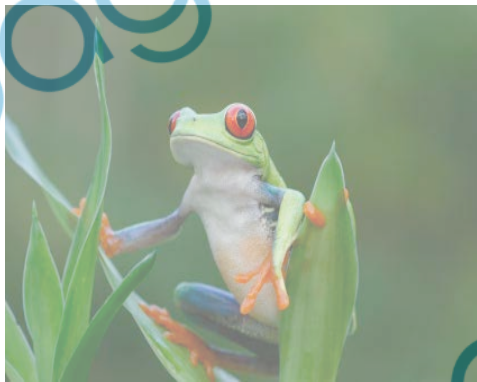2, 7, 11, 21, 25, 30 - 32, 43

The Milky Way
4 - 6, 15, 28, 30,

Universe
8, 13, 17 - 21,26,

CAPTIONS

Captions words placed near an image that describe the image. **Captions** help readers understand what's happening in an image.
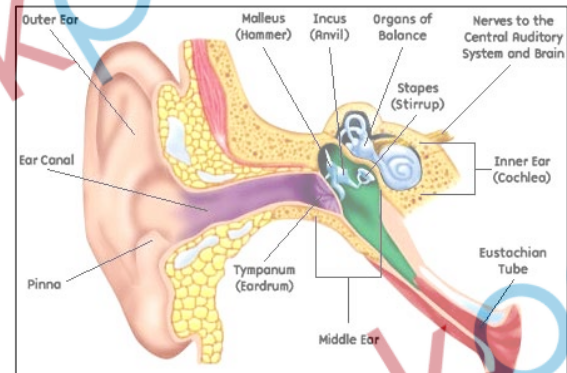

Red Eyed Tree Frogs are medium sized frogs who grow to be around 3 inches long.

DIAGRAMS

A **diagram** is a drawing that has been labeled. A **diagram** helps readers understand the parts of people, places, or things in the text.

Diagram of the Human Ear

Outer Ear
Malleus (Hammer)
Incus (Anvil)
Organs of Balance
Nerves to the Central Auditory System and Brain
Stapes (Stirrup)
Ear Canal
Inner Ear (Cochlea)
Tympanum (Eardrum)
Eustachian Tube
Pinna
Middle Ear

HEADINGS

Headings are words or phrases at the beginning of a new section or chapter. **Headings** help readers know what the section or chapter is about.

Puppies, Puppies, Puppies!

How to Care for a Newborn Puppy

Newborn puppies are cute and cuddly, but you need to give them special care if you want them to be healthy and strong.

When a puppy is first born it needs a warm safe place where it can sleep and eat. The best place is usually with its mother who will give the puppy what it needs to grow.

INDEX

An **index** is an alphabetical list of important topics and the page numbers where the topic can be found in the text. The **index** helps readers find information quickly.

Index

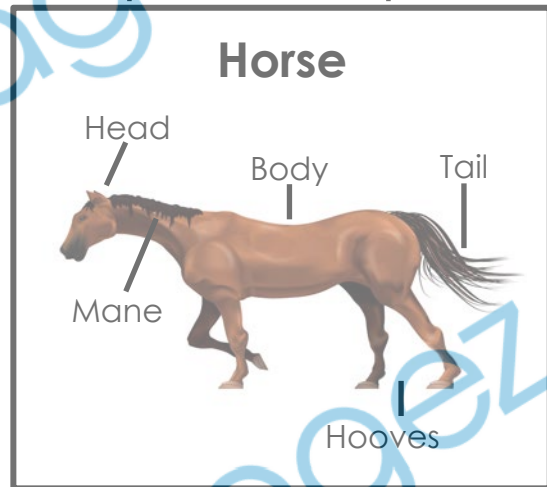| Earth	The Milky Way
2, 6, 10, 15	4 - 6, 15, 28, 30,
Planets	**Universe**
2, 10, 12, 16, 22, 28 – 34, 40	8, 13, 17 - 21,26,
Stars	
8, 13, 17 - 21, 26, 35 - 40, 47	
Sun	
2, 7, 11, 21, 25, 30 – 32, 43	

LABELS

Labels are words that name a specific part of a picture or photograph. **Labels** help readers understand images by pointing out the most important parts.

Horse

Head

Body

Tail

Mane

Hooves

LISTS

A **list** is a series of things that are connected. **Lists** are usually printed with bullets or numbers. **Lists** help readers by making information easier to read.

10 Activities for Summer Fun

1. Run through a sprinkler
2. Have a bubble gum blowing contest
3. Build a tree house or fort
4. Start a collection (rocks, bugs)
5. Make S'mores
6. Learn to juggle
7. Have a watermelon seed spitting contest
8. Sleep under the stars
9. Start a book club
10. Start a band or have a sing along

SUBTITLES

Subtitles are words that appear under the heading. **Subtitles** help readers by telling the reader the topic of the paragraph or section of text that comes next.

Puppies, Puppies, Puppies!

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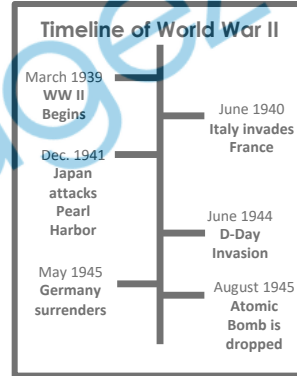
TABLE OF CONTENTS

A **table of contents** is a list of the chapters in a text and the page number each chapter begins on. The **table of contents** helps readers by making it easy to find information quickly.

Table of Contents

The Solar System 1

The Milky Way 9

The Earth 15

Our Sun 20

Taking Care of the Earth 26

TIMELINES

A **timeline** is a graphic representation of information in chronological order. **Timelines** help readers by showing the order of events described in a text.

Timeline of World War II

March 1939
WW II Begins

June 1940
Italy invades France

Dec. 1941
Japan attacks Pearl Harbor

June 1944
D-Day Invasion

May 1945
Germany surrenders

August 1945
Atomic Bomb is dropped

TITLES

Titles are words or phrases on the cover of a book or at the top of an article. **Titles** help the reader by telling what the text is about.